# Review of all Policies and Procedures

In order to ensure best kept practices and to make edits as necessary, all policies will be reviewed every 3 years by the Executive Director and any Executive leadership team. Policies can be edited prior to the next review by approval from the Executive Director.

**Last Revised:** March 15th 2021

**Next Review Schedule of all documents: March 15th 2024**

**First Adopted:** March 2021

**Revision History:**